

# Public Document Pack



## Supplementary Agenda

Dear Sir/Madam,

You are summoned to attend the meeting of the Borough Council of Newcastle-under-Lyme to be held in the **Council Chamber, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG** on **Wednesday, 15th July, 2015** at **7.00 pm**.

### B U S I N E S S

- |           |   |                        |
|-----------|---|------------------------|
| <b>6</b>  | <b>Newcastle under Lyme and Stoke on Trent Statement of Community Involvement</b>   | <b>(Pages 5 - 6)</b>   |
| <b>9</b>  | <b>REPORTS OF THE CHAIRS OF THE SCRUTINY COMMITTEES</b>   | <b>(Pages 7 - 14)</b>  |
|           | a) Finance, Resources and Partnerships Scrutiny Committee<br>b) Active and Cohesive Communities Scrutiny Committee<br>c) Economic Development and Enterprise Scrutiny Committee<br>d) Health and Wellbeing Scrutiny Committee |                        |
| <b>10</b> | <b>REPORTS OF THE CHAIRS OF THE REGULATORY COMMITTEES</b>   | <b>(Pages 15 - 18)</b> |
|           | a) Audit and Risk Committee<br>b) Licensing Committee   |                        |

Yours faithfully

Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs. Do not stop to collect personal belongings, do not use the lifts.

Fire exits are to be found either side of the rear of the Council Chamber and at the rear of the Public Gallery.

On exiting the building Members, Officers and the Public must assemble at the car park at the rear of the Aspire Housing Office opposite to the Civic Offices. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

Please sign the Attendance Record sheet, which will be circulating around the Council Chamber. Please ensure that the sheet is signed before leaving the meeting.

### **3. Mobile Phones**

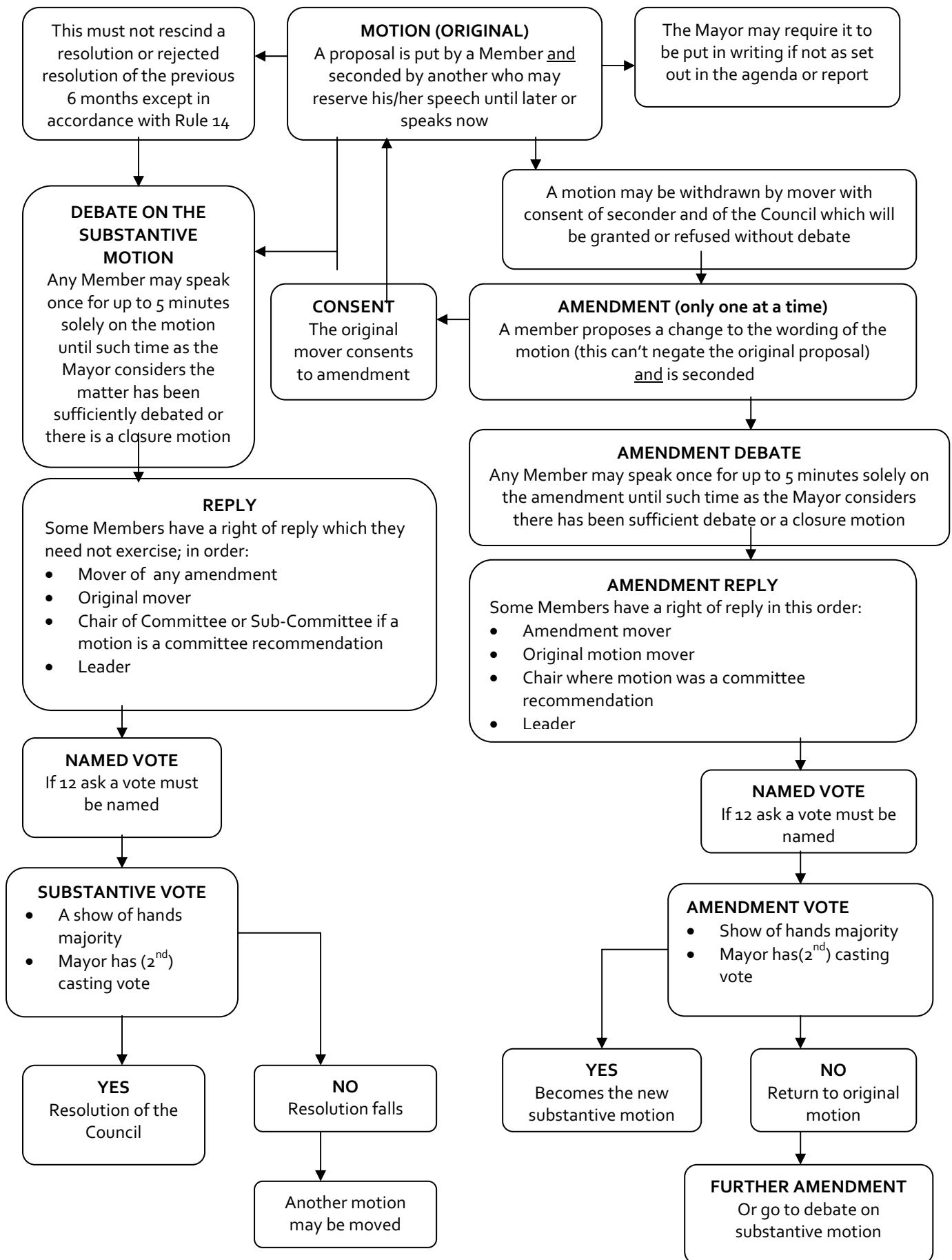
Please switch off all mobile phones before entering the Council Chamber.

### **4. Tea/Coffee**

Refreshments will be available at the conclusion of the meeting, or in the event of a break occurring, during that break.

### **5. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.



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**ADVANCE SUPPLEMENTARY REPORT**  
**TO THE COUNCIL**  
**15<sup>th</sup> JULY 2015**

**Agenda item 6:            Adoption   of   Newcastle-under-Lyme   and   Stoke-on-Trent**  
**Statement of Community Involvement**

Stoke-on-Trent City Council approved the adoption of the final Newcastle-under-Lyme and Stoke-on-Trent Statement of Community Involvement at its meeting on the 9 July 2015.

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## **Finance, Resources and Partnerships Scrutiny Committee**

**Report to Full Council 15<sup>th</sup> July 2015**

**Meeting held 15th June 2015**

### **Constitution Review Working Group**

The Scrutiny Committee was given a verbal update on the current workload of the Constitution Review Working Group by the Democratic Services Manager and a request was made to members of the Committee for new areas of the Constitution to be reviewed. The structure of the Group was also discussed, as well as possible changes to the reporting structure as highlighted within the Peer Review of Committee structures.

After much discussion, it is the view of this Committee that the Constitution Review Working Group remain as a working group of the Finance, Resources and Partnerships Committee and that Leaders should select suitably qualified councillors to continue this working groups excellent work in time for its next meeting, pencilled in for the 14<sup>th</sup> July 2015.

### **Financial and Performance Management Report Quarter Four (March) 2015**

#### **Finance Review**

Due to the timing of the report and the completion of the Year End Accounts by the Finance Team, the Committee was informed that a full review of the finances would be presented to the Audit and Risk Committee on the 06<sup>th</sup> July 2015.

#### **Performance Review**

The Committee received the Performance Management report to the end of Quarter 4 (March 2015) which included five targets of interest;

- The amount of residual waste per household
- Percentage of household waste sent for reuse, recycling or composting
- Percentage of minor planning applications determined within time
- Percentage of other planning applications determined within time
- Number of people accessing leisure and recreational facilities

The Business Improvement Manager (Performance and Procurement) also agreed to provide Members with additional information by members of the Committee.

### **Review of changes to the Committee arrangements**

The Committee received the report on changes to committee arrangements submitted by the Chief Executive. Members were concerned that the report had not been discussed and recommended that

the report be presented to each Committee to seek Members views. Once collated a further report be submitted to Finance, Resources and Partnerships Scrutiny Committee then to Council.

### **Work Plan**

I, as Chair, advised Members that we as a Committee should start to analyse other areas that fell under the remit of the Committee. Newcastle Partnership Strategic Board, the Transformation Programme and Co-operative Council were requested as well as a review of the Information Technology Department and Human Resources.

Mike Stubbs

Chair of Finance, Resources and Partnerships Scrutiny Committee



Active and Cohesive Communities Scrutiny Committee.17/6/2015

Sara Moore Partnership Manager gave an update on the Safeguarding Children and Vulnerable Adults Protection Policy.

We received an update on Public Sector Commissioning in Partnership from Sara Moore.

We reconvened the Kidsgrove Sports Centre Working and met on the 9/07/2015.

Rob Foster Head of Leisure and Cultural Services gave the committee a detailed and very interesting update on the future of Kidsgrove Sports Centre.

Our next meeting will be on the 20th July 2015 to discuss the Peer Review report on merging with the Health Committee.

Chair Cllr. Gill Williams.

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## **Economic Development and Enterprise Scrutiny Committee**

### **Meeting on July 1<sup>st</sup> 2015**

#### **Superfast Staffordshire**

The meeting was addressed by Project Manager Paul Chatwin. He reported that 39 of the 66 cabinets within the Newcastle Borough area have already been or are in the process of being upgraded to date. The remaining cabinets are scheduled to be upgraded by 2016. At the end of the current process there will be approximately 2,000 premises without cabled superfast broadband within the Borough. However extra funding has been secured and this number is expected to be eventually reduced. Unfortunately there will be some premises in the more outlying districts that will not be connected.

#### **Kidsgrove Town Centre Partnership**

It was pleasing to note that Go Kidsgrove has finally produced a forward plan to use the £10,000 made available to kick-start some of the various projects. However the Committee was dismayed to hear that there is still a seeming reluctance on the part of Kidsgrove Town Council to engage in discussions to further the proposed projects. The Portfolio Holder pledged that he would do all he could to rectify this regrettable situation.

#### **Newcastle Town Centre Partnership**

An encouraging report that gave details on the BID project and proposed forthcoming events was accepted by the Committee. The partnership will be asked to produce statistics relating to KPIs at the September meeting.

#### **Land Asset Disposal**

With reference to a resolution of Full Council in April the feasibility of a cross-party committee was discussed. Following lengthy deliberation it was resolved by five votes to three that a cross-party committee would serve no useful purpose in the process of delivering land assets for sale.

#### **Newcastle Housing Advice Contract**

Figures for Quarter 4 were received. It was resolved that the process used in the last financial year should be continued for 2015-16.

#### **HS2**

It was resolved that the Working Party should continue with two aims – to ensure that the rights of those residents who would be affected by any line through the Borough are protected and that the Borough (in conjunction with other Local Authorities) is able to take full advantage of the benefits of increased capacity.

#### **Ryecroft Regeneration.**

An update on the current progress of this project was received by the Committee.

Dave Stringer

Chair



## **Health and Wellbeing Committee Meeting 8 June 2015**

The meeting began with a half hour presentation by Nicholas Pountney, Scrutiny and Support Officer for Staffordshire CC. He gave an overview of scrutinising health organisations in Staffordshire with its aim of acting as a lever to improve the health of local people, addressing health inequalities and securing continuous improvement of health services that impact upon health. Whilst the County is the lead authority, the district has an important role scrutinising health organisations on local issues impacting on the residents of Newcastle.

The committee was given a presentation by Marcus Warne, Chief Operating Officer for the North Staffordshire Clinical Commissioning Group (NSCCG), on Promoting Independence, Choice and Dignity: A New Model of Care in North Staffordshire. This is a joint venture by the NSCCG and the Stoke-on-Trent CCG who are considering commissioning community based services for patients who were currently admitted to hospital. The proposal was for more community based support for individuals in their own home or closer to home. The vision was to develop a 'step down' model of care which saw the patient's journey from the point of admission to discharge, supporting less transfers of care between multiple organisations and resulting in a reduction of delays. They would also develop a 'step up' model, which would see a diagnostic and assessment centre within the community and a continued increase in easy accessible home based services within the community, which would improve quality of care for all patients. Much of the discussion was around the future of the five community hospitals and ensuring sufficiently qualified staff were in place e.g. district nurses. No decision has been made yet, but a Step Up Step Down Steering Group had been formed of stakeholders as part of the CCG's engagement. It is intended to implement the proposals in October. Marcus agreed to forward minutes of the Steering Group meeting and return to the committee in September when it is expected a decision would have been made. Members raised importance that all proposed community based resources should be in place before its onset to ensure the safety of the Borough's residents.

Rob Foster and Sarah Moore gave an overview of the Borough's role in improving the health and wellbeing of the residents of the Borough. This included a summary of the key health issues in the Borough identified by the Staffordshire Observatory and how these are used to finance projects by a variety of groups including the Newcastle Partnership. Members were particularly concerned by the reduction of swimming in schools for a variety of reasons e.g. cost of transport and impact of national curriculum. It was agreed this needed to be pursued by the committee. Concerned was also raised about the long term provision of a leisure centre in Kidsgrove and it was said this was still the aim of the Borough and a meeting was being held on Thursday 9 July on this issue.

**Cllr. Colin Eastwood, Chair Health and Wellbeing Scrutiny Committee**



## Report from Chair of Audit and Risk Committee meeting 6<sup>th</sup> July 2015

Prior to the meeting a training session was held for all members of the committee where the draft Statement of Accounts for 2014-15 were presented in detail and the purpose and terms of reference of the Audit and Risk Committee was explained.

At the meeting, the following annual reports were presented:

- Audit and Risk Committee Plan of Work
- Health and Safety Annual Report (members asked questions of any incidents reported)
- Corporate Risk Management Report
- Treasury Management Report 2014/2015
- Internal Audit Annual Report

The Annual Governance Statement and Statement of Accounts were noted. The committee was informed that the Annual audit of the accounts was scheduled to start on 13/7/15.

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## Licensing Chairs report to full Council 15<sup>th</sup> July 2015

A Licensing Sub Committee met on 25<sup>th</sup> June 2015 to consider a premise licence application for Betley Court Farm.

The application was for a new premise licence for staging events throughout the year and would be in addition to that granted for Junction 16.

A premise licence was granted for the Betley Show, Betley Bonfire, Betley Gun and Game Fair and up to five other events.

The licence also covered a one off event for the Young Farmers Ball.

The next meeting of the Licensing Committee is on 23<sup>rd</sup> July 2015 at 7pm with training for all committee members and substitutes at 6pm.

Non licensing committee members are welcome to attend.

Trevor Hambleton  
Chair of Licensing

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